

Food Recovery Instructions and Guide

Arrive at the cafeteria at 7:40PM Monday-Thursday, 7:10PM on Friday, and 6:10PM Saturday-Sunday

- Go through kitchen entrance at the bottom of the ramp
- Park in the roundabout between Wertz Student Center and Rich Hall

Let kitchen staff know you're there and why, and retrieve the kitchen's tracker for food recovery

Grab the 40lb scale from the bakery corner and take it to one of the steel tables

Put on gloves, which are in boxes at various locations throughout the kitchen

Place any food that is in the heaters and that is hot on the main line that had kitchen staff overseeing it into the plastic tubs on the shelf behind the line

- Don't pull from the salad bar or any other unsupervised location to avoid cross contamination

Weigh each item of food after placing it into the tub, and make sure to note it on the paper

Take the dirty serving dishes and place them on the racks in the dishroom

Throw away gloves, sign the document, take the scale back, and load the food into the car through the ramp kitchen entrance

Take the food to:

American Rescue Workers
643 Elmira Street
Williamsport, PA 17701

Park on the hill and knock on the door that's about halfway up the hill

- It is located on the section of building that juts out, and has a garage door
- If no one answers, call (570) 323-8401, 116 for the night watchman and tell him who you are and that you have recovered food

If they give you any bins, take them back to the kitchen and leave them on the dishroom shelves

Remember to enter the amounts of recovered food on the data sheet as soon as possible

If you have questions, email me at gonbrae@lycoming.edu or text/call me at (717) 916-2972