



LIVING @ LYCO

NEW STUDENT NEWSLETTER FROM THE RESIDENTIAL LIFE OFFICE

2017-2018

WELCOME!

Dear Students and Parents/Guardians,

The Office of Residential Life would like to welcome all new students and their parents/guardians to Lycoming College for Fall 2017!

In addition to information provided in this newsletter, students will receive many e-mails from Residential Life throughout the year. It's always in a student's best interest to read our e-mails carefully and share the information with parents/guardians. Students and parents/guardians can also find important information and answers to questions on the College's webpages and the Residential Life pages in particular.

If at any time you have questions that are not addressed in e-mails, postings, floor meetings or on our webpages, please feel free to contact us.

Best wishes for a terrific 2017-2018 academic year!

Steven Smith
Director of Residential Life

Our Mission

The Mission of the Office of Residential Life is to support the overall vision of Lycoming College by providing a living environment that encourages academic success, fosters leadership and cultivates citizenship.

To this end, we aim to:

- Provide a safe and secure residential environment.
- Offer an environment which supports and recognizes resident student academic achievement.
- Hire and develop a staff of student leaders who are committed to the education and development of their peers and themselves. Facilitate educational and social programming that furthers the building of community and provides life skills that are transferable to the workforce and to life in general.
- Create an atmosphere that promotes the rights and obligations of living in a diverse community where self-responsibility and mutual respect are encouraged and expected.
- Continually define and refine how we endeavor to meet the needs of the students we serve.

Need to Contact us?



The Office of
Residential Life is located on the
1st floor of Rich Hall
Our phone is:
570-321-4046

Our e-mail is: reslife@lycoming.edu

Our office hours are:
Monday - Friday
8:00-12:00 and
1:00-4:30*
(*4:00pm in summer)

Our webpage is:
[http://www.lycoming.edu/
residentiaillife/](http://www.lycoming.edu/residentiaillife/)



ROOM INFORMATION

After room assignments are completed (usually by mid to end of July) you will be able to find your housing information (assignment; name, phone number and town of your roommate(s) in **myLyco for Students**.

To access your room and roommate information:

- Select **Web Advisor**.
- Select **Room Assignment Information** in the section titled **Campus Information**.

To see additional information about your hall/room:

- Select the **Residential Life** section on the **Student Life** section of this page and select your hall on the left side of the page.

Note: Both **myLyco for Students** and **Web Advisor** will prompt you at some point for your secure Lycoming log-in. If you have forgotten your log-in or have trouble logging in, please contact ITS (Information Technology Services) at (570) 321-4150 for assistance. If you have any questions or concerns after you have viewed your assignment, please feel free to contact us. If you were unable to attend an orientation session you may contact the Office of Residential Life for your room/roommate information.



2017 CHECK-IN

**Official First Year*
Student Check-In
Friday, August 25th
9:00am-12:00pm
Pennington Lounge
Main Level, Academic Center**

*Transfer students with Freshman status are also welcome to check in on Friday, August 25 from 9:00am-12:00pm.

*Transfer students with Upperclassmen status should check in on Saturday, August 26 or Sunday, August 27 with returning students at the locations/times listed on the Residential Life webpages.

For more information regarding New Student check-in and/or 1st Weekend, please contact the Office of the Freshman Dean at (570) 321-4358 or see the information provided on the Freshman Dean's webpage. <http://www.lycoming.edu/first-year/>

WHAT'S IN MY ROOM?



In each Residence Hall room, the College provides the following/resident/room:

- 1 extra long twin (46x80) bed mattress on a frame (most are bunkable and adjust for 18 to 24 inches of under bed clearance)
- 1 desk and 1 desk chair
- 1 wardrobe/closet space (in some rooms a large closet space may be shared by 2 or more students)
- 1 dresser (2 drawer; overall storage space is the same, the number of drawers may vary)
- Room darkening window shades on all windows
- 1 recycling bin per student

We do NOT provide the following:

- Storage for items a student does not want in the room (if it's in the room when a student moves in, it must be in the room when the student moves out)
- Extra furniture, loft kits, refrigerators (except in the lounge kitchen)
- Lock boxes/safes
- Vacuum cleaners/cleaning products (Custodial Services will clean "common spaces" - stairways, hallways, and bathrooms only)

WHAT TO BRING?



To see a list of residence hall services or for suggestions about what to bring/not to bring, and answers to additional questions you may have see "**FAQs**" on the Residential Life webpage

www.lycoming.edu/residentialLife/faq.aspx



FRESHMAN AREA RESIDENT ASSISTANTS (RA)

<u>If you will be living in:</u>	<u>And your Room # is:</u>	<u>Your RAs Name is:</u>	<u>Their Room # is:</u>
Asbury	1st S 101-118	Alexandra Rozzi	Asb 105
	1st N 122-137	Kayla Everett	Asb 133
	2nd S 201-218	Nick Russello	Asb 205
	2nd N 219-237	Christine Almassy	Asb 233
	3rd S 301-319	Jacob Quasius	Asb 305
	3rd N 321-327	Itashna Geerwar	Asb 333
Skeath	1st	Bryan Manoo	Ske 131
	2nd W 201-218	Xiyue "Cynthia" Yang	Ske 207
	2nd E 219-237	Thomas Van Patten	Ske 231
	3rd W 301-318	Ly Le	Ske 307
	3rd E 319-327	Charles Overmoyer	Ske 331
	4th W 401-418	Braeden Gonzales	Ske 407
	4th E 419-437	Oliver Uy	Ske 431
Wesley	1st S 101-109	Jade Watson	Wslly 104
	1st N 110-118	Anel Torres-Garcia	Wslly 113

FYRST PROGRAM

The FYRST (First Year Residents Succeeding Together) Program is centered in the Freshman residence halls Skeath, Asbury and first floor of Wesley. It consists of several key elements, including our FYRST programming series, which will ease you into college life and living in the residence halls.

Additionally, there are fun and exciting opportunities for you to meet new people and develop new skills. Sessions begin during 1st Weekend and continue through the spring semester.

Programming includes both academic and social adjustment topics as well as plenty of social events to help you get to know your new classmates and friends.

CONDUCT & RES LIFE POLICY

As a resident of Lycoming College or a parent of a Lycoming student, it's important to be familiar with the policies of the College and especially the Office of Residential Life.

Please take some time to review information in the following links:

The Code of Student Conduct

<http://www.lycoming.edu/studentAffairs/studentHandbook/codeOfConduct.html>

Residence Hall Policies

<http://www.lycoming.edu/residentialLife/guidelines.html>

Room Regulations

<http://www.lycoming.edu/residentialLife/roomRegulations.html>

Other Policies and Expectations

<http://www.lycoming.edu/residentialLife/otherPoliciesandProcedures.html>



EARLY ARRIVALS AND LATE DEPARTURES. Information regarding openings /closings for semesters/breaks is listed on the front and back pages of this newsletter, on the Residential Life webpages and is provided to students via e-mail, floor meetings, and postings throughout the year. We encourage you to pay attention to these dates in advance so that you can plan work schedules and transportation to/from campus. Permission or registration is required for arrival prior to any opening or departure after any closing of campus housing. Students who are approved for early arrival or late departure due to personal circumstances may be charged an additional fee for these accommodations.

CAMPUS MAIL. Student mailboxes are located in the Wertz Student Center. Students can look up their campus mailbox number and combination through WebAdvisor using the Roommate Housing Info link. All USPS mail/packages (USPS, UPS, FedEx) should be addressed to students as follows:



Lyco Student's Name
Campus Box XXX
Lycoming College
700 College Place
Williamsport, PA 17701-5192

If a student receives a package delivery through the mailroom, they will be notified by a slip in their mailbox and a campus e-mail that they have a package to pick up. If you have questions regarding the shipping/ mailing of items (esp. large packages) to a student, you should contact the Mail Services Department.

LOCAL DELIVERIES. Deliveries of flowers/gifts from local vendors cannot be sent directly to a campus residence. These deliveries will go to Long Hall Administration Building and students will be notified that they have an item to pick up. You should not need to provide anything except the student's name and cell phone # for delivery. Deliveries/pickups must be made during regular business hours M-F, 8am-4:30pm.

CAMPUS RESIDENCE PERSONALIZATION. The Residential Life Office recognizes that students may wish to decorate their campus residence. Decorations must be nondestructive to walls, floors, ceilings, and furniture. Unfortunately we cannot recommend any adhesive/hanging products be used. Products such as double side tape, duct tape, and Command® hooks can cause damage to surfaces and we discourage their use. To prevent fire and/or emergency egress issues nothing may be hung over, around or placed on bed/sleeping areas (eg. curtains, "bed tents".) Likewise nothing may be hung across doorways, walkways, over lights, or from the ceiling. Painting of windows, walls, doors, floors, ceilings, and furniture is not permitted. Rugs and carpeting should not be taped to the floor. Items found in violation of policy will be confiscated and if permanent damage results from any personalization, the residents will be assessed repair costs. Additional guidelines are listed under "Residence Hall Policies and Room Regulations" in the "Policies and Procedures" section of the Residential Life webpage.

ROOM CONDITION REPORTS (RCRS). When students move into a room they will receive campus residence key(s) and are given the opportunity to assess the condition of the assigned residence, using a Residence Condition Report (RCR) form. Careful inspection of the campus residence is encouraged since the information included on the RCR will be used to determine billing (if necessary) when a resident moves out of the residence. Any damage or missing College property not specified on the RCR at check-in will be billed to the resident(s) after check-out. Students who do not complete and return paperwork to the Residential Life Office at check-in will have an RCR completed for them and the assumption will be that conditions in the campus residence were "good" and check-out conditions will be assessed based on that assumption.

LAUNDRY CARDS. At the beginning of the fall semester, students are issued their yearly laundry card which is pre-loaded with \$150 of credit. Since this card is to be used for the entire academic year it's very important that students keep track of and take care of their cards. For information regarding replacement of non-working or lost laundry cards students need to contact the Office of Residential Life. For more information regarding campus laundry facilities, see our **FAQ** section on the Res Life webpage.



HEALTH & SAFETY INSPECTIONS. Campus Residences will be inspected for health and safety policy compliance and to evaluate the condition/cleanliness of the residence and furnishings monthly. Inspection periods will be announced in advance and will be completed whether or not an occupant is present. Areas found to be substandard are documented and some types of hazards are immediately corrected by staff. Items that pose significant hazards or violate policy may be immediately confiscated. Items that are often confiscated because they are either prohibited or pose significant safety risks include the following: regular extension cords, multi-plug adapters with no surge protection, temporary or decorative string lighting, candles, incense, tart warmers with hot plate surfaces, alcohol paraphernalia/signs (freshman area only). Students should not bring any of these items to campus. If these or any other prohibited items are found in a student room during an inspection, it will be considered a violation of College and Residence Hall policy and will be addressed through the conduct process to prevent reoccurrence of hazards.