Program Information
Deadline for Submission: March 1, 2018 by 4:00 PM

General Program Description:

The Joanne and Arthur Haberberger Fellowship Program awards research fellowships to Lycoming College students to support senior-level scholarly projects in the liberal arts and sciences. Recognized as “Haberberger Fellows,” these students conduct research projects of sufficient merit to qualify for senior departmental honors in a discipline at Lycoming College. Applications for the Haberberger Fellowships are submitted during the spring semester of the junior year and are awarded on a competitive basis. The application must identify the nature of the scholarly work to be undertaken during the senior year under the supervision of a faculty project director. New Haberberger Fellows are announced during the annual Honors Convocation held in April.

Program Parameters, Eligibility, and Requirements:

A. The fellowship amount is $1,050.00 per selected student. The award is used to reduce senior year educational expenses at Lycoming College. In addition to the fellowship, applicants may include requests for assistance with expenses related to the research project of up to $500.00. Research expense requests must be approved in advance by the faculty project director and submitted with the application. These requests are reviewed by the Provost for financial support.

B. Applicants must have a minimum overall GPA of 3.5 or higher and must also have a 3.5 or higher GPA within the major field(s) of study. Students with a GPA in either of these categories that falls below the 3.5 minimum standard may not apply for this program.

C. Applications must be received in the spring of the applicant’s junior year for independent research to be conducted during the senior year. The research is expected to be of sufficient merit to qualify for Senior Departmental Honors in a discipline at Lycoming College.

D. Proposals are evaluated by the Individual Studies Committee (ISC) using the criteria listed below.

E. Students named as Haberberger Fellows must submit a copy of their final paper or thesis to the Center for Enhanced Academic Experiences by the end of the academic year in which the project is conducted. At the same time, a digital and paper copy must also be submitted to the Snowden Library according to procedures outlined in the library’s checklist. The student will sign a release form so that the project can become part of the College’s paper and digital archival collection.

F. Haberberger Fellows must also produce a poster of their work for display at Honors Convocation the year following the announcement of their fellowship award. The poster content can focus on either a reflection of the scholarly process or a product of the research outcomes.

G. Any manuscript or publication resulting from a Haberberger Fellowship project should carry the appropriate recognition of the support, e.g. “This work was supported by a Joanne and Arthur Haberberger Fellowship, awarded to the recipient at Lycoming College, Williamsport, PA.” A copy or reprint of this manuscript or publication should be forwarded to the Center for Enhanced Academic Experiences.
Application Forms:

The Haberberger Fellowship application is attached to this information sheet.

Application Deadline and Procedures:

ALL APPLICATION MATERIALS SHOULD BE SUBMITTED AS ONE PACKET TO THE REGISTRAR’S OFFICE BY NO LATER THAN 4:00 PM ON THURSDAY, MARCH 1, 2018.

Student Applicant Steps:

A. Students should review their Program Evaluation in WebAdvisor to be certain that they meet the GPA requirement of the Haberberger Fellowship Program.

B. Complete the Haberberger Fellowships application form, including required signatures for a faculty project director and proposed departmental honors committee.

C. Submit a proposal along the following guidelines:

Write a proposal describing your projected senior research project. Proposals should be no longer than six pages, including a bibliography of approximately five to seven references. Proposals should be written such that it is comprehensible to a non-specialist so as to allow the ISC to assess the quality, significance, and feasibility of the project. The proposal should emphasize the idea or question to be studied, the methodology to be used, and the significance of the work to the scholarly community. Other than a senior honors thesis, are any other manuscripts proposed with this project (e.g. capstone paper or manuscript intended for publication)? How are you qualified to undertake this proposed course of research?

D. Where applicable, applicants may also submit requests for assistance with expenses related to the research project of up to $500.00. These requests should be in the form of a budget attached as an addendum to the proposal narrative. The budget does not count within the six-page proposal limit. Research expense requests must be approved in advance by the faculty project director and will be reviewed by the Provost for financial support.

Faculty Project Director Application Step:

The faculty project director should submit a statement accompanying the application materials that addresses the following questions:

What makes this student and this project worthy of the Haberberger Fellowship Program? Please comment specifically on the student’s level of motivation and capacity for self-direction. Describe prior course work, skill, and performance that demonstrate the ability of this student to complete the proposed project successfully.

Once completed applications have been received by the Registrar’s Office, those applications will be forward to the ISC for review based on the criteria noted above.

Course Pre-Registration and Departmental Honors Procedures:

Separate from the Haberberger Fellowship program application, students should register during the pre-registration period for ISH-800-4 as part of the academic course load for the following fall semester. Students named Haberberger Fellows should follow standard College procedures for completing a departmental honors project as outlined in the College Catalog. Haberberger Fellows do not need to submit an additional “Departmental Honors application form” as the presumption is that all Haberberger Fellows are pursuing the requirements for departmental honors.
Criteria for Evaluation of Proposals for Haberberger Fellowships:

The ISC reviews and recommends those projects judged to be most meritorious for funding to the Provost and Associate Provost for Experiential Learning. The proposals should be clearly written, with the following criteria in mind:

A. Proposals should be comprehensible to the non-specialist so as to allow ISC to assess the quality, significance, and feasibility of the project.

B. Applicants should emphasize the idea or question to be studied, the methodology to be used, and the significance of the work to the scholarly community.

C. A qualifying scholarly paper must be the proposed result of the research endeavor.

D. The questions used by ISC in evaluating each proposal include:
   a. Is the proposal well written, and is the methodology to be used clearly defined?
   b. Is the proposed project significant to the field of study?
   c. Will significant progress be made toward achieving the goals outlined in the proposal?
   d. Is the manuscript to be produced likely to be a significant student contribution to the field of study?

Questions about the Application Process or the Haberberger Fellowship Program? Contact:

Dr. Susan M. Ross
Associate Provost for Experiential Learning
Lycoming College Center for Enhanced Academic Experiences
570-321-4204, ross@lycoming.edu
# Application for Haberberger Fellowships

Deadline for Submission: March 1, 2018 by 4:00 PM

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<th>Name:</th>
<th>Student ID #:</th>
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<th>Campus Box #:</th>
<th>Tent. Grad. Date:</th>
<th>Major(s):</th>
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Department in Which Credit is to be Awarded: 

Project Title: 

I am requesting to receive ____________ *credits for my independent study associated with my Haberberger Fellowship application, which will be taken in the fall semester of _________________.

*(If you are requesting other than 4 semester hours of credit, please provide a typed justification on a separate sheet.)*

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## Applicant’s Agreement:

I have participated in preparing this application and the attached proposal. I understand that I must complete to the satisfaction of the Faculty Project Director the research herein described in order to receive credit for this project.

Student _____________________________ Date _____________________________

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## Course level for this project must be at the 400 level.

By signing below I verify that this student is qualified to pursue the project.

Project Director: _____________________________ / ______________ Date ______________

(Please print) (Signature)

Department Chair: _____________________________ / ______________ Date ______________

(Please print) (Signature)
I agree to serve as a member of this student’s departmental honors committee.*

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<th>Project Director</th>
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<td>Department Chair</td>
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<td>Honors Committee Member</td>
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<td>Honors Committee Member</td>
<td>Print Last Name</td>
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*Department chair does not have to serve on the student’s honors committee

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To be completed by the Office of the Registrar

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To be completed by the Committee on Individual Studies

This project is (circle one) APPROVED / DENIED by the Committee on Individual Studies for a Haberberger Fellowship.

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(Please print) (Signature)

Project denied – brief rationale: _________________________________________