

Transfer Credit Policy

Excerpts from 2022-23 College Catalog

TRANSFER APPLICANTS (pg. 9-10)

Lycoming College considers applications from students who have attended other post-secondary educational institutions. These applicants must have earned a cumulative grade point average of at least 2.30 (on a 4-point scale) in transferable courses at the post-secondary institution(s) attended.

Credit will be granted only for courses which have a grade of "C-" or higher. Courses with a non-grade such as "P" or "S" will not transfer. Lycoming College will determine which courses are appropriate for transfer and is under no obligation to accept any course. Lycoming College does not have a statute of limitations, but it reserves the right to refuse to accept some courses for transfer in which the content is out of date. The Registrar will consult the academic department(s) involved. Final determination of transfer credit will be made by the Lycoming College Registrar based on official transcripts only. Transfer courses will be shown on the Lycoming transcript with the symbol "T."

Applicants may transfer up to 80 credits, with a maximum of 64 credits at the Lycoming College 100 and 200 level. No more than 16 credits from approved online courses will be accepted as part of the above maximums. Students must complete the final 32 credits of the degree program at Lycoming College or at a Lycoming College affiliate institution as part of a study-abroad experience. At least 50% of the credits in the major area must be taken at Lycoming College.

Additional information regarding the transfer of college credit appears under Alternative Academic Credit Sources.

ALTERNATIVE ACADEMIC CREDIT SOURCES (pg. 28-30)

Transfer Credit

Matriculated students who wish to study at other campuses must obtain prior written approval to do so from their advisor, the chair of the department in which the credit will be awarded, and the Lycoming College Registrar. Course work counting toward a major or minor must also be approved in advance by the chairperson of the department in which the major or minor is offered. Once a course is approved, the credit and grades for the course will be transferred to Lycoming and calculated in the student's grade point average as if the courses were taken here. This means that "D" and "F" grades will be transferred as well as all other grades. Unapproved courses will not transfer. A maximum of 6 credits of online courses from a school with institutional accreditation recognized by the US Department of Education will be considered for transfer. Students who transferred into Lycoming College with online courses are not eligible to take additional online courses through this process if doing so increases their online course total to more than 6 credits. As with all courses, requests for transfer of online courses are subject to individual departmental review. Final determination of transfer credit will be made by the Registrar based on official transcripts only.

Lycoming College does not have a statute of limitations but it reserves the right to refuse to accept some courses for transfer in which the content is out of date. The Registrar will consult the academic department(s) involved.

Students must complete 32 of their last 40 credits and 16 of the last 20 credits in their major at Lycoming.

Credit By Examination

Students may earn credit or advanced placement through the standardized examinations listed below. A maximum of 50 percent of the course requirements for the Baccalaureate degree may be earned through these examinations. The appropriate academic department will determine which tests they will accept and course equivalencies. A list of approved examinations is available on the Registrar's Office webpage.

Although these examinations may be taken after matriculation, new students who are competent in a given area are encouraged to take the examination of their choice before entering Lycoming so that the college will have the test scores available for registration advising for the first semester of enrollment. Students applying to the College for the first time should inform the Admissions Office that they have completed these tests and provide the official scores as part of their application packet. Continuing students must send official test scores to the Office of the Registrar and inform their academic advisors when examinations have been taken.

Cambridge International Exams – Students who have completed A-Level exams with a grade of B or better will be granted credit. No other level (O or AS Level) of exams will be granted credit.

The College Entrance Examination Board Advanced Placement (CEEB AP) - A score of four is required for credit.

College Level Examination Program (CLEP) - A score equivalent to a grade of "B" or above is required.

DSST (formerly DAN TES) - A score equivalent to a grade of "B" or above is required.

Excelsior College Examinations - A score equivalent to a grade of "B" or above is required.

The International Baccalaureate - Students who have completed the full diploma and have scores of five or above on all of the higher level examinations will be granted 32 credits; specific courses will be based on the examinations taken. Students who complete the full diploma but earn less than a score of five on all of the higher level examinations will be granted eight credits for each higher level examination completed with a grade of five or higher and four credits for a satisfactory or higher completion of the Theory of Knowledge requirement. Students who have completed the certificate will be granted credit based on the examinations taken.

Standard level examinations will not be considered.