B. HOW TO DECLARE OR CHANGE A MAJOR

1. Declare a Major
   Students must declare a major before the beginning of the first semester of the junior year.
   a. Obtain a Declaring and Changing Majors and Minors form.
   b. Obtain the signatures of your current advisor, the chairperson of your major department, and your new advisor in your major. (If you don't know who you want to be your advisor, the chairperson will help you select one.)
   c. Return the completed form to the Office of the Registrar.

2. Declare a Second or Third Major, or a second Track in a Major
   Students may declare a maximum of three majors.
   a. Obtain a Declaring and Changing Majors and Minors form.
   b. Obtain the signatures of your current advisor, the chairperson of your major department, and your new advisor in your major. (If you don't know who you want to be your advisor, the chairperson will help you select one.)
   c. Return the completed form to the Office of the Registrar.

3. To Change a Major
   Students may change their major at any time prior to the end of their senior year.
   a. Obtain a Declaring and Changing Majors and Minors form.
   b. Obtain the signatures of your current advisor, the chairperson of your major department, and your new advisor in your major. (If you don't know who you want to be your advisor, the chairperson will help you select one.)
   c. Return the completed form to the Office of the Registrar.

4. Change of Sequence/Track or Catalog Year for Major Requirements
   Students follow the distribution and major requirements in effect at the date of entry, as defined in the Catalog for that academic year. If changes are made to a major after a student has enrolled in the College, s/he has the option of changing to the newer requirements. Students may also decide to change the major track they are following.
   a. Obtain a Declaring and Changing Majors and Minors form.
   b. Obtain your advisor's signature.
   c. If changing to a different catalog for major requirements, indicate catalog date (ex.: 2000 Catalog).
   d. Return the completed form to the Office of the Registrar.

5. Change from a B.A. to B.S. or B.S. to B.A. degree
   To change from the B.A. to the B.S. degree option in certain majors.
   a. Obtain a Declaring and Changing Majors and Minors form.
   b. Obtain your advisor's signature.
   c. Indicate change from B.A. to B.S. or from B.S. to B.A.
   d. Return the completed form to the Office of the Registrar.
6. **Drop a Major**

   a. Complete the Declaring and Changing Majors and Minors form.
   b. Obtain your advisor’s signature.
   c. Return the form to the Office of the Registrar.