The Lycoming College and Smithsonian Institution Partnership
Provides a Four-Week Internship Program
May 13 – June 7, 2019

Eligibility Requirements:
This program is open to returning students – current sophomores and juniors – with a minimum overall GPA of at least 3.5. Students of all majors are encouraged to apply and must be in good academic, financial, and conduct standing. Students selected for this program will be required to attend a pre-departure professional skills seminar provided by the CEAE. Additionally, selected students will be required to provide a poster summarizing their experience at the fall 2019 CEAE Fair.

Costs:
Lycoming College covers the administrative fee for this program, helps to support housing expenses, and provides transportation to and from Washington, D.C. The four-week internship is an unpaid experience. Interns are responsible for approximately $550.00 in housing costs and their own food expenses.

Academic Credit:
While this is a non-credit bearing internship, it does count as an enhanced academic experience.

Selection and Placements:
Applications for this program will be reviewed by a faculty committee, and up to four student candidates will be nominated to the Smithsonian Institution for possible placement. From there, the Smithsonian Institution will make every effort to match each student candidate with a mentor within the Smithsonian organization; however, an internship placement is not guaranteed.

Application Procedure:
Interested students should apply and submit the following materials to I AM LAUNCHING starting December 1, 2018:

1. A three-page essay of interest in which you specifically address the following questions:
   a. What area, collection, and/or time period are you most interested within the Smithsonian’s array of museums?
   b. Besides expanded academic knowledge, what do you hope to gain from this internship experience?
   c. How will this internship link to your career goals?
   d. Why would an employee of the museum want to work with you?
2. Resume (Students are strongly encouraged to work with the CEAE career advising staff for resume development.)
3. Names of three faculty members who can serve as references for you. Please do not solicit written reference letters at this time; however, do be certain to ask your faculty members if you can submit their names as references on your behalf for this program.

Students selected for nomination to the Smithsonian will be notified by February 28, 2019. If you have further questions about this program, contact Stephanie Lovell at lovell@lycoming.edu.