



AFFINITY COMMUNITY FACILITATOR APPLICATION  
2019-2020

**Eligibility Criteria:** The Affinity Community Facilitator (ACF) is a paraprofessional member of the Residential Life staff. They are directly responsible for the functions of an Affinity Community Housing floor and are directly supervised by the Director of Residential Life and Faculty Mentors. The role of the ACF includes community development, student development, administrative and listening responsibilities in support of the development and growth of the individuals and the community.

REQUIREMENTS:

- Must be in good academic and disciplinary standing.
- 24 completed credit hours by the time employment begins.
- Enrollment as a full-time student (12-18 credits) during the employment period.

**I. Personal Data** (please type or print clearly)

Name: \_\_\_\_\_  
First MI Last

Gender Identity: Male Female Other

Campus Box #: \_\_\_\_\_ Campus Residence (if applicable): \_\_\_\_\_

Lycoming e-mail address: \_\_\_\_\_ @lycoming.edu

Home Address: \_\_\_\_\_

Cell Phone#: (\_\_\_\_) \_\_\_\_\_ Alternate contact #: (\_\_\_\_) \_\_\_\_\_

**II. Academic Information**

Credits Complete (at end of last semester): \_\_\_\_\_

Current course load: \_\_\_\_\_ credits

Anticipated course load for next semester: \_\_\_\_\_ credits

Fall 2018 Semester GPA: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

Anticipated date of graduation: \_\_\_\_\_

**III. Campus Residence Information**

\_\_\_\_\_ Campus Resident

\_\_\_\_\_ Commuter Student

**IV. Narrative Section**

**Please submit these answers on a separate sheet of paper.**

A. What about the Affinity Community Facilitator (ACF) position interests you?

B. What do you think will be your greatest challenge as an Affinity Community Facilitator, if selected?

C. How will you contribute to the Affinity Community Housing experience at Lycoming College?

**V. Involvement and Commitments**

**Please list any and all potential commitments/involvement you have for the 2019-2020 academic year.**  
 (i.e. student organizations/clubs, student teaching, internship/practicum, sports, on/off campus employment, fraternity/sorority involvement)

Name/Type of Involvement/Commitment	Day(s) of the Week (if known)	Number of Hours per Week

**VI. References**

Please list **three** individuals who will submit a recommendation for you, under the following guidelines:

**A. Faculty Mentor:** This individual should be a former or current ACH Mentor for the ACH you are applying to be the ACF.

\_\_\_\_\_  
 (Name) (Position)

**B. ACH Member:** This individual should be a positive member of the ACH you are applying for or if this is a new ACH, please find a student who you have worked with in a group project or in a student organization that can attest to your strengths and weaknesses to motivate peers and to organize volunteers and events

\_\_\_\_\_  
 (Name) (Position)

**C. RA/ACF:** This individual should be an RA or ACF (either yours or another RA/ACF on campus) who can discuss your potential based on community involvement.

\_\_\_\_\_  
 (Name) (Position)

**VIII. Grade/Conduct Check**

By signing, I give permission to Residential Life to verify my academic and discipline standing, including my grade point average.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPLICATIONS AND ALL SUPPORTING MATERIALS ARE DUE  
IN THE OFFICE OF RESIDENTIAL LIFE BY:  
MARCH 1<sup>ST</sup> BY 12:00 PM**

**COMPLETED APPLICATION\* NEEDS TO INCLUDE:**

- \_\_\_\_1) Completed Application Form (*including responses to narrative - section IV*)
- \_\_\_\_2) Three References (*may be turned in separately but you should make sure referees know the deadline for submission*)
- \_\_\_\_3) Current Résumé

\*Applicants submitting applications that are seriously incomplete on the March 1<sup>st</sup> deadline (ie. missing the actual application, a résumé, the narrative or one or more references) *may not* be considered.

**APPLICANTS WITH COMPLETE APPLICATIONS WILL BE CONTACTED AFTER MARCH 1, 2019 TO SCHEDULE TIME WITH THE ACH SELECTION COMMITTEE.**



**AFFINITY COMMUNITY FACILITATOR-REFERENCE FORM**

**Student's Name** \_\_\_\_\_  
**(please print)**                      **First**                      **MI**                      **Last**

**Your Name:** \_\_\_\_\_ **Phone Number:** (\_\_\_\_) \_\_\_\_\_

**Title:** \_\_\_\_\_ **Length of Affiliation with Applicant:** \_\_\_\_\_

The candidate's signature below constitutes a waiver signifying that the recommendation will remain CONFIDENTIAL; no signature means the candidate will have the right to read this recommendation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The above named student is applying for an Affinity Community Facilitator. Individuals selected as an Affinity Community Facilitator must possess good interpersonal skills, leadership potential, and a high degree of maturity. An effective Affinity Community Facilitator needs to be able to motivate members of the ACH, work with other members to create a self-governing board, show sensitivity towards others, and respect the differences in individual values and lifestyles. It is also important that the Affinity Community Facilitator has the ability to initiate, plan, and organize activities.

**Please rate the candidate according to the following scale:**

**1=Poor    2=Below Average    3=Average    4=Above Average    5=Excellent    N/A=Unable to evaluate**

*(Please feel free to elaborate on any of your responses in the Additional Comments section at the end of this reference form.)*

1.	Level of Maturity	1	2	3	4	5	N/A
2.	Integrity	1	2	3	4	5	N/A
3.	Ability to maintain confidentiality	1	2	3	4	5	N/A
4.	Leadership ability	1	2	3	4	5	N/A
5.	Assertiveness	1	2	3	4	5	N/A
6.	Appreciation for diversity	1	2	3	4	5	N/A
7.	Works well with peers/faculty	1	2	3	4	5	N/A
8.	Motivation/initiative	1	2	3	4	5	N/A
9.	Dependability	1	2	3	4	5	N/A
10.	Time Management Skills	1	2	3	4	5	N/A
11.	Flexibility	1	2	3	4	5	N/A
12.	Ability to handle stress	1	2	3	4	5	N/A
13.	Communication	1	2	3	4	5	N/A
14.	Knowledge of campus resources	1	2	3	4	5	N/A
15.	Judgment/Decision Making	1	2	3	4	5	N/A

**Please respond to the following questions.** *(Please feel free to elaborate on any of your responses in the Additional Comments section at the end of this reference form.)*

How well do you know the applicant/in what capacity?

What strengths does the applicant have?

What limitations does the applicant have?

Why would this individual make a good ACF?

**By reading the statement at the beginning of this reference form of what an Affinity Community Facilitator candidate should possess, would you recommend this applicant for an Affinity Community Facilitator position?** *(Please feel free to elaborate on any of your responses in the Additional Comments section at the end of this reference form.)*

\_\_\_\_\_ Highly Recommend

\_\_\_\_\_ Recommend with reservations

\_\_\_\_\_ Recommend

\_\_\_\_\_ Do not recommend

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**ADDITIONAL COMMENTS:**

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**Signature**

**Date**

**Thank you for your assistance in the Affinity Community Facilitator selection process!**

Please return this form to the Residential Life Office by March 1, 2019 by 4:30 PM.  
The Residential Life Office –1<sup>st</sup> Floor Rich Hall/Campus Box 146