



LIVING @ LYCO

UPPERCLASSMEN NEWSLETTER FROM THE
RESIDENTIAL LIFE OFFICE

Summer 2017

Dear Students and Parents/Guardians,

We hope you're having a terrific summer and are looking forward to returning to campus in August. We're certainly looking forward to having you back! Even though you will be returning to Lyco for a second, third or fourth year, we hope that you will find the information in this newsletter helpful. Some of the information may be new to you and some review. As you read through this newsletter, please make specific note of any dates and deadlines outlined in the "Important Dates Fall 2017" section so that you can meet any required deadlines and plan travel accordingly for openings, closings, and breaks.

As always, the staff in the Res Life Office are here to help you. If you ever have any questions or concerns about your campus housing please contact your RA, Affinity Community Facilitator, House Manager, RLC or the Office of Res Life.

Here's to a great 2017-2018 academic year! See you soon!

FALL 2017 CHECK-IN INFORMATION

UPPERCLASSMEN (BOTH RETURNING AND TRANSFER) RESIDENTIAL LIFE CHECK-IN TIMES:
SATURDAY, AUGUST 26 FROM 8AM TO 5 PM**
SUNDAY, AUGUST 27 FROM 10AM TO 5 PM**

Unless previously approved to arrive early, all travel arrangements should be made for arrival during the dates/times above.

- Arrival on campus prior to Saturday, August 26 requires approval from the Office of Residential Life.
- To request early arrival, students must complete an on-line request in Web Advisor by midnight Monday, August 21.
- Those who are approved for early arrival will receive official notification including information regarding where to check-in/ pick up key(s).

CHECK IN LOCATIONS

If you will be living In

You will "Check-in" Here

Crever, Forrest, Rich, Wesley & Williams.....	Your assigned building
Ross & Mulberry Street Apartments & The Commons.....	The Commons Courtyard
East Hall and 4th Street Apartments.....	Res Life Office, 1st floor, Rich Hall

- Select offices, including Residential Life, will be open on Saturday, August 26 and Sunday, August 27.
- Dining Service operates both days according to a regular weekend schedule.
- Students with a balance due will be notified via e-mail during the week of August 7, that they will need to report to the Business Office in Long Hall on Saturday, August 26 between 9 a.m. and 5:00pm. If you have questions regarding your student account, please contact the Business Office.

FOR ADDITIONAL INFORMATION ABOUT FALL 2017 CHECK-IN, SEE THE RES LIFE WEBPAGE FOR "FALL 2017 CHECK-IN INFORMATION."

IMPORTANT RES LIFE DATES FALL 2017

Please plan your arrivals and departures according to the openings and closings listed below

Friday-Sunday, October 6-8

- Family Weekend
- Classes in Session
 - Campus Housing is open

Friday - Sunday, October 13-15

- Long Weekend
- No classes
 - Campus Housing is open
 - Meal service operates on a weekend schedule

Wednesday - Sunday, November 22-26

- Thanksgiving Break
- Tuesday, November 21**
- Meal service ends with lunch
 - Campus Housing closes @ 9pm
 - Campus Housing operates with limited support services
 - Students **must register** to stay on Campus after closing
- Sunday, November 26**
- Campus Housing re-opens @ 10am
 - Meal service resumes with dinner

Monday- Friday, December 11-15

- Fall 2017 Finals week
- Students are expected to depart campus within 24 hours of their last final exam

Friday, December 15- Sunday, January 14

- Winter Break
- Friday, December 15**
- Meal Service ends with lunch
 - Campus Housing closes @ 6pm
 - Students **must receive permission** to stay on campus after closing
 - Additional housing charges may apply (late departures and/or early arrivals.)

Sunday, January 14

- Spring 2018 Semester begins
- Campus Housing opens @ 10am
 - Meal service begins with dinner
 - Students **must receive permission** to arrive early
 - Additional charges may apply (early arrivals)

NEED TO CONTACT US?

The Office of Residential Life is located in Rich Hall, 1st floor



Mailing address:
Lycoming College, Campus Box 146
700 College Place
Williamsport, PA 17701

Web address: <http://www.lycoming.edu/residentiaillife/>

Office hours:
Monday - Friday
8:00-12:00 and 1:00-4:30*
(*4:00pm in summer)

Phone: 570-321-4046

E-mail: reslife@lycoming.edu

For additional information on deadlines/dates, see the Academic Calendar and the Registrar's, Business or Res Life Office sections of the Lycoming College webpages.



REMINDERS

- ⇒ **Candles are not permitted in your residence.**
- ⇒ **String lights must be battery operated.**
- ⇒ **Road signs are not permitted to be hung in your residence.**
- ⇒ **Any damages to walls (due to use of Command strips, duct tape, tape, putty, tacks, etc.) will result in a charge to repair the wall(s).**
- ⇒ **Please do not use carpet tape.**
- ⇒ **Extension cords are not permitted.**

POLICY REMINDERS

BELOW ARE SOME HIGHLIGHTS REGARDING RESIDENTIAL LIFE AND CAMPUS POLICIES. FOR COMPLETE INFORMATION ON CAMPUS POLICIES, INCLUDING RESIDENTIAL LIFE, SEE THE RES LIFE WEGPAGE UNDER "POLICIES & PROCEDURES".

CHECKING INTO YOUR HOUSING. All residents must assess the condition of their living space(s) and complete an RCR and return it to the Res Life Office ASAP after move in.

ROOM FURNISHINGS. All furniture that is in your housing space must be in the space when you check out. **DO NOT** place furniture in hallways or on porches/patios.

HANGING THINGS ON WALLS/CEILINGS, ETC. Although we encourage you to personalize your living spaces, we cannot recommend any products designed to hang things on walls. Even products that claim to be damage free can damage surfaces if not used properly and residents will be held accountable for any damage(s).

ITEMS THAT ARE PROHIBITED FROM CAMPUS HOUSING. The following are **some** of the items you **SHOULD NOT BRING** to campus- Air conditioners without prior approval; Halogen lights, Incense, oil lamps, candles, Items with an exposed heating element/surface (ie. hot plates, tart warmers); Toasters, Toaster Ovens. Pets, except fish (non-carnivorous fish only; tank size less than 10 gallons.) All other pets are prohibited; Offensive weapons or any projectile impelling device; Extension cords. Only power strips with built in surge protection and indicator lights are allowed; Multi-plug adapters without surge protection (an "multi-plug adapter" is an item that allows you to plug several items into one socket); Temporary electrical lights (decorative string lights, rope lights, holiday lights); Charcoal grill, charcoal and/or charcoal lighter fluid.

HEALTH AND SAFETY INSPECTIONS. Campus Residences will be inspected for health and safety policy compliance monthly. These inspections are conducted to check for fire and safety hazards and to evaluate the condition/cleanliness of the residence and furnishings.

MEAL PLAN CHANGES. Upperclassmen may make their own meal plan changes by going into Web Advisor. Changes can be made once per semester up to the end of the second week of the semester. Requests for a change after the change period will require approval from Dining Services and may not become effective until the following semester. To view the meal plan you selected when you completed your Housing Agreement, simply log-in to Web Advisor. To see this year's Meal Plan options, see the Campus Dining webpage.

HOUSING CHANGES. During the fall and spring semesters an open housing change period is designated by the Office of Residential Life. Students wishing to make a housing change during this period (or any other time of the year) must coordinate the process through their RA, House Manager, or RLC. Unauthorized/undocumented moves are not permitted.

LOOKING AHEAD TO SPRING 2018

Sunday, January 14

- Campus Housing opens @10am
- Meal service begins with dinner
- Students **must receive permission** to arrive early & additional charges may apply

Friday, February 23

18-19 Enrollment deposit due

Monday - Friday, March 12-16

Spring Break, No classes

Friday, March 9

- Meal service ends with lunch
- Campus Housing closes @ 6pm
- Campus Housing operates with limited support services
- Students **must register** to stay on Campus after closing

Sunday, March 18

- Campus Housing re-opens @10am
- Meal service resumes with dinner

Friday, March 30

- Good Friday, No Classes
- Campus Housing is open
- Meal service operates on a weekend schedule

Monday-Friday, April 30 - May 4

- Spring 2018 Finals Week
- Students are expected to depart campus within 24 hours of their last final exam

Friday, May 4

- Spring 2018 Semester Ends
- Meal Service ends with lunch
- Campus Housing closes @ 6pm
- Students **must receive permission** to stay on campus after closing
- Additional housing charges may apply (late departures)

Saturday, May 12

Class of 2018 Commencement

For additional information on deadlines/dates, see the Academic Calendar and the Registrar's, Business or Res Life Office sections of the Lycoming College webpages.