**Procedures for Registration**

**Currently Enrolled Students:**
1. Complete the Special Sessions Registration Form, available in the Office of the Registrar.
2. Get your advisor’s signature.
3. Pay a deposit of 20% of the total tuition, ($530 per unit course) plus 20% of the total room (if staying on campus), along with any additional balance you currently have. Students staying on campus will also be charged a monthly technology fee in the amount of $53.75.
4. Bring the form to the Office of the Registrar **before the published deadline (see calendar below).**
5. Pay your remaining Special Sessions balance before the published deadline or your registration will be cancelled. If you do not pay the balance, you will not be allowed to remain in the course.

**New Students:**
1. Report to the Office of Admissions and complete the Special Sessions Registration Form.
2. Pay a deposit of 20% of the total tuition, $530 per unit course, at the Business Office.
3. Bring the form to the Office of the Registrar before the published deadline (see calendar below).
4. Pay your remaining Special Sessions balance before the published deadline or your registration will be cancelled. If you do not pay the balance, you will not be allowed to remain in the course.

**Expenses**
1. Refer to the chart below to calculate your charges.
2. Special charges beyond books and tuition are listed in the course description.

**Note:** Deposits to hold travel reservations may have to be paid much earlier than the tuition deposit. Contact the course instructor for travel expense information and deadlines. Use the Travel Course Application to register for a travel course.

<table>
<thead>
<tr>
<th></th>
<th>Tuition (4.s.h.)</th>
<th>Double*</th>
<th>Single*</th>
</tr>
</thead>
<tbody>
<tr>
<td>May Term</td>
<td>$2,648</td>
<td>$600</td>
<td>$689</td>
</tr>
<tr>
<td>Summer Session I</td>
<td>$2,648</td>
<td>$750</td>
<td>$861.25</td>
</tr>
<tr>
<td>Summer Session II</td>
<td>$2,648</td>
<td>$750</td>
<td>$861.25</td>
</tr>
</tbody>
</table>

*IF AVAILABLE

---

**Special Sessions Calendar**

**May Term, 2013**

April 12 Friday **Deadline to Register**

30 Tuesday Balance of tuition due for May Term.

May 5 Sunday Residence Halls open for May Term.

6 Monday Classes begin May Term

7 Tuesday Last day for drop/add for May Term. Last day to elect pass/fail and audit grades for May Term.

22 Wednesday Last day to withdraw from classes for May Term

May 31 Friday May Term ends, Residence Halls close 4:00 p.m.

**Summer Session I, 2013**

May 31 Friday Balance of tuition due for Summer Session I

June 2 Sunday Residence Halls open for Summer Session I

3 Monday Classes begin Summer Session I

5 Wednesday Last day for drop/add for Summer Session I. Last day to elect pass/fail and audit grades for Summer Session I.

24 Monday Last day to withdraw from classes for Summer Session I

July 5 Friday Summer Session I ends, Residence Halls close 4:00 p.m.

**Summer Session II, 2013**

June 28 Friday Balance of tuition due for Summer Session II

July 7 Sunday Residence Halls open for Summer Session II

8 Monday Classes begin Summer Session II

10 Wednesday Last day for drop/add for Summer Session II. Last day to elect pass/fail and audit grades for Summer Session II.

29 Monday Last day to withdraw from classes for Summer Session II

August 9 Friday Summer Session II ends, Residence Halls close 4:00 p.m.