YOU ARE RESPONSIBLE FOR KNOWING THESE DEADLINES!

OFFICE OF THE REGISTRAR – SPRING 2016 SEMESTER DEADLINES

All changes to student schedules as well as any other changes to student information are made only through the Office of the Registrar, Room 109 in Long Hall.

OFFICE HOURS

Monday, Tuesday, Thursday, Friday ................................................................. 8:00 a.m. - 4:30 p.m.
Wednesday ........................................................................................................ 8:30 a.m. - 4:30 p.m.

You must make all changes to your schedule during the Drop/Add period. This includes dropping courses for which you do not have the prerequisites and adding non-credit courses such as military science or physical education.

SPRING 2016 SEMESTER DEADLINES

You will find instructions for all registration processes on-line at www.lycoming.edu/registrar/howto.html

Drop/Add Period ........................................................................................................... January 11 – January 15, 2016
Last Day to Elect Pass/Fail Option ........................................................................... January 15, 2016
Last Day to Elect Audit Option ............................................................................. January 15, 2016

Drop/Add Period for 2nd Seven-Week Courses (for courses with sections ending in “X”, ex: PHED 102 AX) .................................................. February 29 – March 4, 2016

Withdrawal Period for Full Semester Courses (Grade of "W") ................................................. January 18– March 21, 2016

Withdrawal Period for Half Semester Courses (Grade of "W")
First Seven Weeks ........................................................................................................ January 18– February 10, 2016
Second Seven Weeks .................................................................................................. March 7 – April 6, 2106