Lycoming College  
Committee on Individual Studies  
Application for an Independent Study

The deadline for submission is the last day of Phase I registration. Please check Lycoming’s Academic Calendar for exact date.

Directions

• A minimum grade point average of 2.50 is required to pursue independent study.
• Fill in the personal information listed below.
• On separate sheets, the student must supply the information requested on page 1 and the academic supervisor must supply the information requested on page 2 of this application.
• The person supplying the information must sign his/her submittal.
• The student must obtain the faculty signatures indicated on the form.
• The student must return the completed form to the Registrar who will forward it to the Committee on Individual Studies.

Name: ___________________________________  
Student ID #: ___________  
Date: ______________

Last  First  Middle

Campus Box #: ___________  
Tent. Grad. Date: ________  
Major(s): ________________________

Department in Which Credit is to be Awarded: __________________________________________________

Academic Supervisor: _____________________________________________________________/

(Please Print)  (Signature)

Project Title: _________________________________________________________________________

I am requesting to receive __________________* credits for my independent study, which will be taken in the

*(If you are requesting other than 4 semester hours of credit, please provide a typed justification on a separate sheet.)

semester of __________.  

(Fall)                              (Spring)                              (Summer)                              (Year)

Applicant’s Agreement:

I have participated in preparing this application and the attached statements. I understand that I must complete to the
satisfaction of the Faculty Supervisor all the activities herein described in order to receive credit for this project.

Student Signature: ___________________________  
Date: ______________

To be answered by the student:

Please attach statements in response to each of the following items. Number your responses to correspond to the item.

1) What knowledge or skills do you hope to gain by pursuing this independent study?
2) By what means do you intend to achieve these objectives?
   o Respond to this question with a formal proposal describing your project prefaced by an EXECUTIVE
     SUMMARY (i.e., a basic overview) designed for a non-specialist.
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To be answered by the faculty supervisor:

<table>
<thead>
<tr>
<th>Indicate course level for this project (circle one):</th>
<th>100</th>
<th>200</th>
<th>300</th>
<th>400</th>
</tr>
</thead>
<tbody>
<tr>
<td>By signing below I verify that this student is qualified to pursue the project.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Approve: □
Academic Supervisor: ___________________________/_________________________________ 
(Please Print) (Signature) Date: _____________

Please answer on a separate page:

1) Describe in detail the features, activities, and materials of the proposed project.
   Some examples:
   a. fieldwork
   b. performances
   c. workshops
   d. oral reports
   e. exhibitions

2) Please identify the skills and knowledge to be gained from the project and how its design will facilitate the acquisition of these benefits.

3) How often will the student meet with the faculty supervisor?

4) Specify the student products to be evaluated.
   Some examples:
   a. Exercises -Type and how many?
   b. Compositions -How many and approximately how long?
   c. Papers -How many and approximately how long?
   d. Experiments -How many?
   e. Examinations -How many and approximately how long?

5) Submit a bibliography for this project.
   a. Ordinarily 5 – 7 items.

The student and the Faculty Supervisor should come to agreement on how the student is to demonstrate familiarity with these sources, and this understanding should be reflected in the preceding statement on methods of supervision and evaluation.

To Be Completed by the Office of the Registrar

GPA: ___________________________________________ Semester hours completed: __________________________

Major(s): ___________________________________________ Total previous studies: __________________________

Committee on Individual Studies

Project approved: □
Committee Chair: ___________________________/_________________________________ Date: _____________
(Please print) (Signature)

Project denied: □ Notes: ___________________________________________
Committee Chair: ___________________________/_________________________________ Date: _____________
(Please print) (Signature)

App. Independent Study
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