YOU ARE RESPONSIBLE FOR KNOWING THESE DEADLINES!

OFFICE OF THE REGISTRAR – FALL 2016 SEMESTER DEADLINES

All changes to student schedules as well as any other changes to student information are made only through the Office of the Registrar, Room 109 in Long Hall.

OFFICE HOURS

<table>
<thead>
<tr>
<th>Days</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Monday, Tuesday, Thursday, Friday</td>
<td>8:00 a.m. - 4:30 p.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>8:30 a.m. - 4:30 p.m.</td>
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</tbody>
</table>

You must make all changes to your schedule during the Drop/Add period. This includes dropping courses for which you do not have the prerequisites and adding non-credit courses such as military science or physical education.

FALL 2016 SEMESTER DEADLINES

You will find instructions for all registration processes on-line at www.lycoming.edu/registrar/howto.aspx

Drop/Add Period……………………………………………………………………………………………… August 29 – September 2, 2016

Last Day to Elect Pass/Fail Option……………………………………………………………………………………………… September 2, 2016

Last Day to Elect Audit Option……………………………………………………………………………………………… September 2, 2016

Drop/Add Period for 2nd Seven-Week Courses (for courses with sections ending in “X”, ex: PHED 102 AX)…………………………..October 17 – 21, 2016

Withdrawal Period for Full Semester Courses (Grade of "W")…………………………………………………………………September 5 – October 31, 2016

Withdrawal Period for Half Semester Courses (Grade of "W")

First Seven Weeks……………………………………………………………………………………_______________________________ September 5 – September 28, 2016

Second Seven Weeks……………………………………………………………………………………________________________ October 24 – November 16, 2016