

## APPLICATION FOR INDEPENDENT STUDY

Committee on Individual Studies      Application due in the Office of the Registrar by \_\_\_\_\_ r 2, 2011.

**A minimum grade point average of 2.50 is required to pursue independent study.**

- Instructions:
- 1) Fill in the personal information listed below.
  - 2) On separate sheets, the student and the academic supervisor must supply the information requested on items 1-3 on page 2 of this application. **The person supplying the information must sign his/her submittal.**
  - 3) The student must obtain the faculty signatures indicated on the form.
  - 4) The student must return the completed form to the Registrar who will forward it to the Committee on Individual Studies.

**Type or Legibly Print**

Name:	Last	First	M.I.	Student ID No.
Campus Box #	Tentative Graduation Date			Major
Department in which credit to be awarded				Faculty Supervisor
Title _____				

Semester hours of credit requested for project \_\_\_\_\_  
(If requesting other than 4 semester hours of credit, please provide a typed justification on a separate sheet.)

Project requested for \_\_\_\_\_ semester of \_\_\_\_\_ (year).

**Applicant's Agreement:**

I have participated in preparing this application and the attached statements. I understand that I must complete to the satisfaction of the Faculty Supervisor all the activities herein described in order to receive credit for this project.

Student Signature	Date
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**To Be Completed by the Faculty Supervisor**

Indicate course level for this project (circle one)      **100**                      **200**                      **300**                      **400**

**By signing below I verify that this student is qualified to pursue the project.**

Approval, Faculty Supervisor	Date
Department Chair	Date

**PLEASE ATTACH STATEMENTS IN RESPONSE TO EACH OF THE FOLLOWING ITEMS.**

Number your responses to correspond to the item.

**TO BE ANSWERED BY THE STUDENT**

**(Please type on a separate page)**

1. What knowledge or skills do you hope to gain by pursuing this independent study? By what means do you intend to achieve these objectives? Respond to this question with a formal proposal describing your project prefaced by an **EXECUTIVE SUMMARY** (i.e., a basic overview) **designed for a non-specialist.**

**TO BE ANSWERED BY THE FACULTY SUPERVISOR**

**(Please type on a separate page)**

2. Describe in detail the features, activities, and materials of the proposed project (e.g., field work, performances, workshops, oral reports, exhibitions, etc.) Please identify the skills and knowledge to be gained from the project and how its design will facilitate the acquisition of these benefits. How often will the student meet with the faculty supervisor? Specify the student products to be evaluated (exercises, compositions, papers, experiments, etc.) and the number and type of examinations to be given.
3. Submit a bibliography for this project (ordinarily 5 – 7 items). The student and the Faculty Supervisor should come to agreement on how the student is to demonstrate familiarity with these sources, and this understanding should be reflected in the preceding statement on methods of supervision and evaluation.

To Be Completed by the Office of the Registrar

GPA \_\_\_\_\_

Semester hours completed \_\_\_\_\_

Major \_\_\_\_\_

Total previous studies \_\_\_\_\_

Committee on Individual Studies

Project approved:

\_\_\_\_\_

Signature, Committee Chair

Date

Project denied:

\_\_\_\_\_

Signature, Committee Chair

Date