

## INSTRUCTIONS – APPLICATION FOR HONORS PROJECT

Please refer to the Catalog, page 44, for the general requirements for an honors project.

1. Successful completion of an honors project requires work superior to that which would earn a grade of “A” in an independent study. In pursuing an honors project, students choose to work at a level higher than that of senior undergraduate courses. Therefore, the application process is formal.

You must submit a research proposal to the Committee on Individual Studies. If you have questions about the format, ask your faculty supervisor. Your proposal must answer the questions listed on the application. Since this is a formal proposal, it must be typed. **Handwritten proposals will not be accepted.**

2. You and your faculty supervisor must convene your honors committee. The Catalog specifies that the committee consist of at least two members from the department in which credit is to be awarded, one of whom is your project supervisor, plus one faculty member from two other departments related to the subject matter of the project.
3. The chair of the department in which credit is to be awarded must approve the project but does not have to serve on the honors committee.

Contact the chair of the Committee on Individual Studies if you have any questions.



**To Be Signed by the Project Director, the Department Chair and the Honors Committee\***

Project Director \_\_\_\_\_ Print Last Name \_\_\_\_\_ Date \_\_\_\_\_

Department Chair \_\_\_\_\_ Print Last Name \_\_\_\_\_ Date \_\_\_\_\_

Honors Committee Member \_\_\_\_\_ Print Last Name \_\_\_\_\_ Date \_\_\_\_\_

Honors Committee Member \_\_\_\_\_ Print Last Name \_\_\_\_\_ Date \_\_\_\_\_

Honors Committee Member \_\_\_\_\_ Print Last Name \_\_\_\_\_ Date \_\_\_\_\_

\*Department chair does not have to serve on the student's Honors Committee

**PLEASE ATTACH STATEMENTS IN RESPONSE TO EACH OF THE FOLLOWING ITEMS.**

Number your responses to correspond to the item.

**TO BE ANSWERED BY THE STUDENT**

1. What knowledge or skills do you hope to gain by pursuing this honors project? By what means do you intend to achieve these objectives? Respond to this question in a formal research proposal (including a bibliography of at least 10 references, if appropriate) describing your project prefaced by an executive summary designed for a non-specialist. Your response must be approved by your Honors Committee.

**TO BE ANSWERED BY THE PROJECT DIRECTOR AND DEPARTMENT CHAIR**

2. How is this student qualified to pursue high quality work which makes a meaningful contribution to the discipline? Comment specifically on the student's level of motivation and capacity for self-direction. Describe prior course work, skill, and performance that demonstrate the ability of this student to complete this project successfully.
3. What renders this project worthy of consideration as an honors project and not just as an independent study?

**To Be Completed by the Office of the Registrar**

GPA \_\_\_\_\_ Major GPA \_\_\_\_\_ Semester hours completed \_\_\_\_\_

Major \_\_\_\_\_ Total previous studies \_\_\_\_\_

**Committee on Individual Studies**

Project approved: \_\_\_\_\_  
Signature, Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

Project denied: \_\_\_\_\_  
Signature, Committee Chair \_\_\_\_\_ Date \_\_\_\_\_