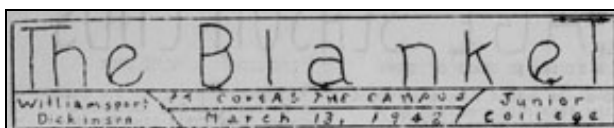
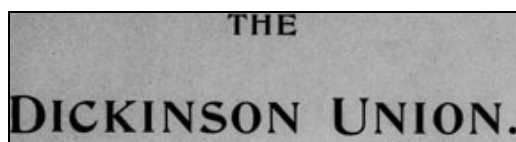
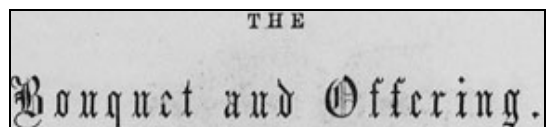


LYCOMING COLLEGE STUDENT NEWSPAPER COLLECTION, 1856 - present

Now online @ <http://www.lycoming.edu/library/archives/newspapers.html>



Student writers have informed and entertained the campus community by authoring, editing, and distributing eighteen different publications. Snowden Library's online archival newspaper collection offers a glimpse of events and activities, and a perspective of what was important in students' lives from 1856-present.

They are part of the Access Pennsylvania Digital Repository. available online @ <http://www.lycoming.edu/library/archives/newspapers.html>

To *Browse* issues:

1. Click the **Browse the Lycoming College Student Newspaper Collection** button.
2. Select and click on a newspaper title from the list.
3. Click on the newspaper image to open the pages.

To *Create a collection* of favorite issues:


- When viewing an issue of the newspaper, if you would like to save an entire issue as a favorite, click *add document to favorites* in the menu bar above the issue you are viewing.
- If you would like to save only one page of the document, as you are viewing that page, click *add page to favorites*.
- Access your favorites by clicking *my favorites* in the menu bar at the very top of the Web page.
- Your *Favorites* page can be saved to a file as a Web page so that you will be able to access them from a different computer. Follow the directions for *Save as Web page* in the lower left corner.
***Be sure to click the *Create* button after typing in the name you selected for the Web page.

To *Customize* the background and text colors of your Favorites page, select the *preferences* tab in the grey area above the AccessPA Digital Repository banner.


To *Clip* articles:

As you read and identify articles you would like to clip and save:

For issues dated before 2005:

- Select the *Clip* tool  from the menu above the Results.
- The page opens in a new window. Outline the portion you want to clip.
- The section will display in a new window.
- You have two options:
 1. Right click and copy the image. Paste it in a Word document and save it to a file.
 2. Right click and save the clipping to a file in .jpg or .bmp format. Insert it into a Word document and save it.

For issues dated 2005 and beyond:

- The *first* time you open an issue:
 - Right click on the toolbar to the right of the *Find* box.
 - Select *More Tools ...* at the bottom of the menu.
 - Scroll down to the section labeled *Select and Zoom Toolbar*.
 - Check mark the box in front of the Snapshot Tool and any other tools you would like to include on the toolbar.
 - Click OK. This will add the Snapshot Tool to your Toolbar.
- When you find an article you would like to copy:
 - Click the *Snapshot* icon  on the toolbar.
 - Left click and outline the article that you wish to copy. When you release the mouse, a window will open telling you: "*The selected area has been copied.*"
 - Paste the article into a Word document and save to your chosen file.

To *Search* for articles:

On the Lycoming College Student Newspaper Web page, click the lower button for searching the collection. Your entrance is the *Advanced Search* page of the Access Pennsylvania Digital Repository.

To search for information in our newspaper collection:

- From the *Select specific collections* menu, select **Lycoming College's Student Newspaper Collection, 1856-present**.
- Click the *add>>* button.

Popular Searches:

To find information on a *Specific Topic*:

1. Select *Across all fields* from the choices listed above the search boxes.
2. Type search word(s) in the *All of the words* search box,

OR type a phrase in the *The exact phrase* box.
3. Click the blue *search* button.

To find information for a topic in a *Specific Newspaper*:

1. Select *Selected fields* from the choices listed above the search boxes.
2. Type the name of the newspaper in the first box, and select *Title* from the drop-down menu at the right.
3. Type the topic in the lower box, and select *FullText* from the drop-down menu at the right.
4. Click the blue *search* button.

To find information for a topic in a *Specific Year*:

1. Select *Selected fields* from the choices listed above the search boxes.
2. Type search word(s) in the *All of the words* search box, OR type a phrase in the *The exact phrase* box.
3. Select *Full Text* from the drop-down menu at the right.
4. Type the desired year in the lower box.
5. Select *Year* from the drop-down menu at the right.
6. Click the blue search button.

To find information for a topic *Across a Range of Years*:

1. Select *By date* from the search choices.
2. Type search word(s) for the topic in the *All the words* search box.
3. To search a phrase, select *The exact phrase* from the drop-down menu, and type the phrase in the search box.
4. Select *Full Text* from the drop-down menu at the right.
5. Type the year, select a month from the drop-down month menu, and a day from the drop-down day menu.
6. Click the blue search button.



Be sure to visit our other digitized collections, accessible at the
Lycoming College Archives Web site:
<http://www.lycoming.edu/library/archives/photoarchive.html>

Archival Photo Collections:

- ◆ *Williamsport Dickinson Seminary, 1848-1927*
- ◆ *Williamsport Dickinson Seminary Junior College & Preparatory School*
- ◆ *Lycoming College, 1848-present*
- ◆ *Lycoming College Campus - Past and Present*

Voices of Lycoming

Digitized audio files of speakers in Clarke Chapel:

- ◆ *Dr. D. Frederick Wertz*
- ◆ *Bishop Fred Pierce Corson*
- ◆ *John G. Detwiler*
- ◆ *Dr. Harold T. Hutson*
- ◆ *Bishops D. Frederick Wertz and Roy Nichols*

Yearbooks of Lycoming College and Dickinson Seminary



Digitized copies of student annuals, *The Dart* 1923-1948 and *The Arrow* 1949-2003

To *Search* issues:

1. Click the **Search the Lycoming College Newspaper Collection** button.
2. Select *Lycoming College Student Newspaper Collection, 1846-present* from the *Select specific collections* menu in the lower part of the page.
3. Click the *add>>* button.

Types of searches:

<p>A topic by Keyword:</p>	<ul style="list-style-type: none"> ◆ Type search word(s) in the <i>All of the words</i> search box, OR type a phrase in the <i>The exact phrase</i> box.
<p>A personal name:</p>	<ul style="list-style-type: none"> ◆ Select <i>Across all fields</i> ◆ Type the first and last names in the <i>The exact phrase</i> search box.
<p>A topic in a specific year:</p> <p>Note: <i>Newspapers from the 2004-05 academic year are not yet available.</i></p>	<ul style="list-style-type: none"> ◆ Select <i>Selected fields</i>. ◆ Type search word(s) in the <i>All of the words</i> search box, OR type a phrase in the <i>The exact phrase</i> box. ◆ Select <i>Full Text</i> from the drop-down menu at the right. ◆ Type the desired year in the lower box. ◆ Select <i>Year</i> from the drop-down menu at the right.
<p>A topic in a range of years:</p>	<ul style="list-style-type: none"> ◆ Select <i>By date</i> from the search choices. ◆ Type search word(s) for the topic in the <i>All the words</i> search box. ◆ To search a phrase, select <i>The exact phrase</i> from the drop-down menu, and type the phrase in the search box. ◆ Select <i>Full Text</i> from the drop-down menu at the right. ◆ Type the year, select a month from the drop-down <i>month</i> menu, and a day from the drop-down <i>day</i> menu.



Since the searching capabilities of the CONTENTdm software behind the digital collection is not as “friendly” as many commercial databases, questions are to be expected.

For help using the collection, contact Sue Nelson @ 321-4352.