

JOB DESCRIPTION

1. JOB TITLE: Archives and Picture Collection
2. SUPERVISOR: Julie Dougherty
3. DUTIES: Special projects organizing archival materials.
4. JOB SKILLS: Independent and thorough worker
5. NUMBER OF HOURS: 6 to 8 hours per week
6. NUMBER OF STUDENTS: 2 students
7. WORKING HOURS: Monday – Thursday 8:00 a.m. – 12:00 a.m.