

Lycoming College
Alumni Association Executive Board Meeting
April 5 and 6, 2013

AAEB Members Present:

Brian Belz, Kimberly (Lazar) Bolig, Andy Bucke, Joe Bunce, Jim Burget, John Casciano, Annie DiSante, Rick Feliz, Bill Gallagher, Clark Gaughan, Bob Graybill, Jordan Hollander, Mary-Louise Paucke Lovell, Andrea (Duncan) Mitcheltree, Wendy (Park) Myers, April (Sparks) Orwig, Russ Rabadeau, Dick Raudabaugh, Kurt Weirich, Ann (Bell) Wood, Christinen (Colella) Zubris

FRIDAY, APRIL 5, 2013

Call to Order:

Meeting was called to order at 10:08 a.m.

Approval of Minutes:

Since Bill is unable to attend this meeting, minutes from the fall meeting will be reviewed and approved at the meeting in October 2013.

Amendments to the By-Laws:

Clark opened discussion on the creation of an additional fourth alumni award to honor Dr. Douthat. Bill Gallagher asked if we approve this award today could it be part of the celebration for Dr. Douthat. Clark said that if it is approved the Alumni Board would be able to include it along with The Proclamation and Brick.

Bob Graybill moved that accept the recommendation to create an additional alumni award in honor of Dr. Douthat. Kurt Weirich seconded it. Motion was unanimously approved.

Clark said there has been a lot going on to honor Dr. Douthat. He pointed out that Bill Hessert and Bill Gallagher have put in a lot of work on it.

Treasurer's Report

Wendy discussed the fundraisers that happened during this year. We took small hit on tshirts and a loss on the golf tournament because of giveaways. The ending year balance is close to \$7,000; however, scholarships have come back from last year's balance to end at \$47,000. .

Joe asked if the scholarship is only given to a single student each year. Wendy clarified that an amount of it is siphoned off while still keeping the balance at \$47,000. The amount siphoned off is then given to as many students as it can be offered to. Gallagher also said that the board does not determine who or how many are offered scholarships. Gallagher said that he noticed that it is now a minimum of \$50,000

required to be able to offer scholarship while we do not have that amount. Amy stated that we can always add to our current amount to make sure that we reach the \$50,000 mark.

A question was raised if there is any way that we can know who received the scholarship? Amy answered that Justin McGill was the recipient this year and sent a "Thank You" note to the board. She read the note to the board. Joe asked if a student receives the scholarship this year is it possible for him or her to receive it again next year. Amy said that while it is possible, it would be extremely remote as each year students have different circumstances that do not guarantee their ability to receive the scholarship.

Clark called for approval of the Treasurer's Report. Joe Bunce approved. James Burget seconded. The report was approved unanimously.

College Advancement

Chip Edmonds began by stating that it is exciting time for Lycoming College. He demonstrated this by giving the following list of updates:

Summer projects list includes:

- Renovation to Rich Hall that includes bathrooms, walls, and ceilings.
- Rebuilding the General Maintenance building that burnt down 1 1/2 years ago. It will be rebuilt next to where it originally was which will increase the amount of parking for the Recreation Center. The new building will exist on property that the College just purchased from Dr. Disalvo.
- East Hall will be given completely new furniture.
- The Stadium will get a new entrance. Joe asked if we won battle with politicians to do this. Chip said that the College was finally allowed to tear down the three homes that it currently owns, but instead of having this for parking it will be created into a green space.
- Chip finished by stating that Doug Kuntz of building and grounds will be having a very busy summer.

In addition to the summer projects, Dutch Burch will have the Basketball court named after him in an upcoming ceremony.

Development is up to \$3.8 million which is approximately \$500,000 ahead of last year. The Lycoming Fund is ahead of last year, too. The new trustee scholarship match that pairs both new match money and old match money is going well. All existing scholarship accounts are grandfathered in if they are currently under \$50,000. Through these various programs the College and trustees are showing the importance of scholarship and education.

Chip encouraged all board members to participate in Alumni Weekend as this will be Dr Douthat's "Swan Song" with alumni.

Chip announced that Lycoming College has been looking at shifting Class Reunions to Alumni Weekend for the future. The College has already decided that Reunion Years 50 and 25 will be held during the upcoming Alumni Weekend. Joe asked whether this is something that we, as an Alumni Board, would be allowed to put our opinions into. Chip said yes, but the College already has broad buy-in from alumni to do this. The board decided to continue the discussion later in the meeting.

Dr Douthat

Clark stated that he has a couple of items to say before Dr. Douthat spoke. He informed the president that the Alumni Board would like to show our thanks for his many years of leading the institution by presenting bricks for both he and his wife, cufflinks, and finally officially changing the annual alumni achievement award to be the James E. Douthat Outstanding Achievement Award.

Dr. Douthat said that he, along with his wife, Emily, have appreciated working with Lycoming College students, alumni and others for the past 25+ years. He won't say goodbye and hopes to continue to see the alumni around. He noted that the next president has already been able to be around the college. Because he currently is employed at Franklin and Marshall College, he has been here one or two days a week during this semester. This has allowed him to already meet internal constituents and work with budget. Because he has been dean for a dozen years, he is a good fit for Lycoming. He is a quick learner and is starting to understand the history of then college; not just the books, but from staff and others. Dr. Douthat urged the Board to help him learn about the role of the Alumni Association to be a broad representation of all alumni.

Dr. Douthat believes that it should be a smooth transition between the two presidencies and thanks the Board for all the support that he has received. He noted that the College does not know what federal or state government is going to do to support Higher Education this year and probably won't know until July 1. Because the government is not supporting Higher Education as much as it has in the past, it is the scholarships and endowed professorships that help the College. For example, the tour choir went to Puerto Rico this year because Fred's final before he is retiring this year. How does the college get 40 students for a week in Puerto Rico, particularly if the students do not have enough family income? It is because one alumnus left enough portion of his estate to support the tour choir. In addition, Fred squirreled away money from stipends offered by churches where the choir was invited to sing over the past year. Between these two avenue, each student was able to receive \$1000 for the Puerto Rico trip; a trip that gave our student a very different view of the world. This would not be possible without our alumni. Dr. Douthat encouraged us to talk about giving to the College's endowment to other alumni and thank us for doing our part to keeping the awareness and enthusiasm going. He noted that we will have more information about the College's endowment coming in the next weeks and finished by saying, "Thank you for the opportunity of being president. I hope to still see you all."

Alumni report

Amy Dowling started with a staff update that Dana (Borick) Brigandi has replaced Casey as the Assistant Director of College Relations. She then noted that the plaque for new award is here and ready to go up on the wall. A member suggested that we should have the information about individuals who win awards go on website.

Andy said that there hasn't been any one interested in the cruise. The information will be taken off the website and no there will be no cruise for this year.

"Move In" day is scheduled for August 14 from 10:00am – 3:00 pm. Amy would love to have any member who is available and willing to help move in upperclassman.

Another upcoming event in January will be "Stop Day." This is the day when the College would no longer be able to continue without the help of donors, alumni, etc. On this day, events will talk about how Lycoming loves its alumni and donors. It will also be an opportunity to introduce development to current students. Amy said that any alumni would like to help her with this event, including staffing tables, etc.,

should let her know. The College would like to make this a fun event for awareness. More details to come.

This year's Alumni Weekend is coming up May. To date, there are 30 day registrants, 20 gold registrants, and 1 blue registrant. She hopes more of the Board members will register today. Alumni can find out more about the activities online.

Amy noted the following alumni events were held during this past year:

- Homecoming was held in October.
- A "Meet and Greet" was held in Washington, DC for both students and alumni.
- Troegs Brewery event with Douthat's.
- A "Polar Express" train ride in Williamsport.
- A NYC bus trip was scheduled for a Saturday in December.
- Black History Month dinner
- Tour Choir Concert and Reception at which the alumni in the audience went up at the end to join in the benediction.
- More affinity group events with bigger focus receptions in honor of Dr. and Mrs., Douthat.
- Lycoming PM Exchange from 5:00pm-7:00pm every third Thursday of the month
- Pittsburg alumni dinner and concert
- Lycoming Chamber of Commerce event
- NYC Alumni Accounting Society lunch for students and alumni
- Dali museum tour in St. Petersburg

In addition, the following are future events for alumni:

- Alumni Weekend on May 17-19
- The 11th annual Team Timeout on June 5
- Michigan Alumni event on June 16
- Crosscutters baseball game - July 19
- Kayak tour in Hershey - July 20
- Lycoming Day at Knoebles - July 27 (with discount tickets available this year)
- Camden Riversharks game on August 6
- Harrisburg Senators baseball game on August 17
- Lycoming-Widener football tent on September 28
- Many are online with details

Joe asked if we have received any information about the tent for the football game. Amy said not yet.

Lycoming is still offering an alumni mentoring program. You can become a mentor by going to www.lycoming.edu/alumni. If you haven't registered it would be great if you do. Please encourage others.

Our next meeting will be held during Homecoming on October 25-27. The theme for Homecoming Weekend this year is "Monster Mash."

Amy finished by stating that they have a student intern in the Alumni Office this semester and her name is Emily Zangara. Amy said that it has been wonderful having Emily there.

New Business

Jordan Hollander was introduced as new member of the Alumni Association Executive Board.

Clark encourages people to attend events during Alumni Weekend, especially baseball and volleyball games.

Clark mentioned that years ago Lynn Jackson (development director before Chip Edmonds) had discussed the importance for us to give to alumni fund. Clark has found from personal experience that every little bit can make a big difference, even just \$20 to \$25. When Lycoming College is applying for grants, it is asked what percentage of alumni also contributes to help keep it functioning. Clark urges all of the members to give so that we have a 100% participation show from the board.

Joe Bunce asked to discuss the issue about changing Alumni Reunions to Alumni Weekend. He feels that the College is messing with tradition and also taking away football game as part of the reunions. Joe wanted to see what know what others think about it. Bill Gallagher stated that he went visited other colleges to see how they handle it and found that they are pulling Reunion Weekends from Homecoming. Bill suggested that we do more research to see what our alumni want. Christine Zubris asked if we know what the numbers are from Homecoming reunions and Alumni Weekend. Amy stated that it since we have only had one Alumni Weekend, it hasn't been long enough to know. Christine noted that it is hard for those on the board to get to two events (Board Meeting and Alumni Weekend) in the spring. Kurt Weirich noted that change is hard, and there could be resistance, but this might help to give more recognition to the reunion groups that cannot get to the college in the fall. We really need to increase our Alumni Association with more recognition. Jordan Hollander said that there is more excitement in his class to come back to Homecoming because they come back for Choir events, Greek events, etc. Ann Wood said there was history of the Class of '73 rebelling about having reunion weekends in the spring as part of graduation. They were disappointed in what is being offered for homecoming for reunions. Kimberly Bolig questioned whether moving Reunions to Alumni Weekend might create missed opportunities for interacting with students and why does it need to be "either or" events?

Clark said that there will still be an opportunity for alumni to register in Burchfield Lounge, attend Greek events, etc. during Homecoming, but it will different. He said that we need to give it a chance for several years because he doesn't think we will change anyone's mind. Amy said that Affinity Groups will still have time at Homecoming, but Reunion Weekends can focus on alumni groups. Realistically, the Alumni Office plans and carries out the 50th reunion, but no others. Because there is not the time at homecoming to focus seriously on all of those reunions, spring is better for this. The College wants to make the reunions meaningful and this can do that. Wendy Myers mentioned that high school reunions are not always coordinated with high school homecoming football games. The College has made the decision and we, as the board, need to support it. Joe stated that he feels that when the College makes decisions like this that it should be passed by the Board. Amy said that all reunions will be moved to the spring. Joe requested that more events be offered during the afternoon, but Amy said that there needs to have some unscheduled time to walk around and meet with people. Brian Belz asked if we want to give an official opinion on the change of Reunion Weekends, and, if so, what is our opinion. Richard Felix said that he does see this is a transitional period. It might be that football isn't what Alumni Reunions should be about. He doesn't feel the Board should take a position, but should support the College. Joe agreed and will support the College, even though he is still unhappy that the Board was not consulted. It was agreed that we will not take a position or give an official opinion.

Greg Bell, senior major gift officer, can tell you if you need to give money before end of year to the Annual Fund. He will send you reminder email.

Richard Raudabaugh moved that scholarship recipients be invited to our meetings. Joe Bunce seconded. Unanimously approved.

Lunch and Committee Meetings

Clark Gaughan invited the AAEB members to adjourn for lunch at 12:30pm after which they were to go to their respective committees to discuss business on their committee agendas. The Board would reconvene with a group photo at 3:45pm.

Committee Reports

The Board reconvened at approximately 4:00pm for reports from the committees.

Membership, Nominations, and Awards Committee

Christine Zubris stated that the committee was working on filling expired terms of positions on the Board and will discuss this more at tomorrow's meeting.

The committee also discussed the Terms of Office (Article V. Section 2) in the Constitution and would like to amend it to state that while serving elected positions those individuals will not be eligible for any awards in Bylaws (Article II. Section 3. Paragraph J). Will vote on this at tomorrow's meeting.

A few individuals will have terms expiring this year - Andy Lunt, Kurt Weirich, Ann Wood, and Michelle Witowski. It was recommended that the following be nominated to the Board: Christina Faust from PA; Alexis Bortle '06 from NY; Jamie Brown '08 from PA; Paul Henry '66 from PA; John Wilson '67. The committee will choose another alternate. The Board will vote tomorrow.

Clark Gaughan requested that all members look at how term you serve matches up for positions of Vice President, Secretary, and Treasurer.

Bill Gallagher asked if there will be written communication to the entire group about the change to the Constitution and Bylaws since the entire Board isn't present. He noted that any change to the Constitution and Bylaws must be given in writing to the entire Board at least 20 days in advance of a vote. Christine said that she will have it written and sent out to the Board for a vote.

The following is the committee's recommendation for awards:

- James E. Douthat Outstanding Achievement Award
Harry Perretta, Jr. '78 from Drexel Hill, Pa. At the age of 21 Harry is coaching Women's Basketball at Villanova.
- Angela R. Kyte Outstanding Alumnus Award
Sonja Gonzalez '92 from Arizona. Sonja works with youth and families, particularly abused women.
- Dale V. Bower Service Award
Coach Steve Wiser '74 from PA. Coach Wiser has been an outstanding Lycoming football coach for 42 years.
- Tonya Oechslin Young Alumnus Award
Captain Pamela Tipler '05. Captain Tipler has served after getting out of medical school.

The Board was reminded that nominees are nominated by board, by others, or self nominated

A question was posed whether we need to change the plaque with the name change to the Outstanding Achievement Award. Amy stated that it will take care of.

Regional Affairs Committee

Joe Bunce announced that the committee is working on the following events:

- “*Lyco Down the Shore*” at Strathmere, NJ with comedian Joe Conlkin(comedian) either in July or August. Event will include a buffet and ticket price is \$45 per person.
- A trip to the Philly Zoo is scheduled for Sept 14. Information will be posted on the website.
- Longwood Gardens is being considered as an event. The committee originally thought about doing this at Christmas, but is too busy.
- An event at the Farm Show in Harrisburg is being planned again on January 4.
- Looking into having an event at the Philly Flower Show in April.
- Will also try to monitor a football broadcast in northern New Jersey on September 6 as a pilot to see if it works before making it available to others.

The committee studied other colleges to see what type of events they do. Each member had been tasked with looking up college websites. This has given us ideas what events to hold have in the future. The committee is looking to fill up winter as the summer is pretty set. The committee is looking for new events and asks for help in doing this.

Kurt Weirich stated that there are a significant number of alumni in northern New Jersey, but many events are held in central PA. He suggests that the committee have more in NJ. Joe said that hopefully the football broadcast will start more. Bill Gallagher asked about what alumni can do at the Farm Show. April Orwig stated that there are lots of events including the Governor’s talk. We will try to get alumni to sit together for governor and perhaps even have him mention Lycoming College Alumni Association present in his speech. Alumni can also enjoy the show. Amy suggested that it would be nice to put in the next issue of the magazine. April will do this. Bill wondered if there was anything else that can be done to get alumni together at the show. April said it would be nice if we could have a presence there like Delaware Valley, but they have an agriculture school.

Both Ann Marie DiSante and Amy Dowling will work on the Susan B. Komen 5K in Philadelphia and will have a Lycoming booth during it.

Joe noted that it was nice to have a special guest, Brandon Sellers, senior class president, at the committee meeting.

Fundraising Committee

Wendy Myers announced that they are still looking for teams for the volleyball tournament at Alumni Weekend as so far only one, KDR, has officially signed up. There are two others still trying to put teams together. It is only \$25 a team. A basket will be given to the winning team and the opportunity to play the winning student team during Homecoming.

Wendy mentioned that there is still a need volunteers for registration on Friday along with refereeing on Saturday morning.

The committee has decided to again hold the 5K on Homecoming on Saturday morning. Last year there were 25 who registered for this event. They will get undated tshirts for this year.

The "Dinner with Douthats" went well this year. The committee has decided to hold another silent auction item and this time it will be a tailgate basket. They will work with the College Bookstore to have a spirit basket for Alumni Weekend. The basket will include a prime tailgate spot with a table and popup tent for Homecoming, gift cards, autographed football, etc. All details will be available by Alumni Weekend and bids will be taken during that weekend and throughout the summer. It was asked if it will be kept updated electronically. Yes, it the updated amount will be on website. The committee is hoping to get entire basket on donations and the basket will include donor's cards for any donations.

The committee is still selling license plates and bricks. The College can't have New Jersey plates because the state's fees are too high.

Clark handed out annual fund cards that he picked up from the Development Office. New fund is the Lifeline Fund for emergency situations.

Communications Committee

Kurt Weirich passed around the Proclamation that Dr. Douthat will receive tomorrow. The proclamation has the words "Wise Ruler" written in Japanese since Dr. Douthat has an interest in Japanese mementos and art.

Austin Duckett and Michael Ruddy have been given access to the Alumni Webpage and once trained will have the ability to make changes to it. Once the changes are approved by Amy Dowling, the changes will be posted immediately. It is hoped that Austin and Mike will be trained by Alumni Weekend.

The committee is starting a letter writing campaign to encourage new students to attend Lycoming College. If you are interested, sign up and you will receive a template to do this along with a list of names. Joe Bunce asked if it has been noted that he and others have been writing letters for Admissions for years. Bill Gallagher said that depending on who in the past worked on this idea, it has not been consistent. The committee is now working on making it consistent and to make it happen on a continual basis with board members sending letters to those in their geographical area. The committee acknowledges the work done by those who have already written letters, but want to do it more systematically. Joe suggested that there be more than one template to choose from.

The committee tabled contacting class scribes to get them to engage more with their classes.

There will be box with information on how to get a brick, etc. for Alumni Weekend. The committee will work on this tomorrow. They are requesting volunteers to help staff these activities.

The committee had a far reaching discussion on what should be done to reach alumni. Bill Gallagher went to the Membership Committee with a variety of suggestions. Since there have many changes in the past couple of years, do we have the right mix of committees to meet the changing needs? How does the Board grow and change to meet the changes that are going on at the College (i.e., alumni weekend, etc)?

Christine Zubris noted that there is more than a third of the Board missing today. She stated that there is language in our Bylaws about absences. While she doesn't necessarily want to enforce this there should be a commitment if an individual accepts a position on the Board. She suggests that a commitment letter should be signed when an individual comes on the board and a recommitment of that letter when going for the second term.

Bill Gallagher said that the communication committee also suggests that the Board needs to re evaluate how we communicate with each other. We may need to engage in the structure of how we get together. Perhaps we should have some besides the officers get together more often. Maybe use social media or "Go To Meeting." The Board needs to investigate how we get together, how often we get together, and a variety of methods to gathering.

Adjournment

Clark Gaughan stated that before adjourning he can tell a little about what is happening with the new mascot. He said that the first company didn't listen to the College or the committee so it was fired. A second group was hired who have done a lot of good work with Boise State and North Carolina State. The second gave the College five or six designs for a logo, but the Board of Trustees asked, "Where is the mascot?" The second company went back to do the mascot and came up with one that was just approved by the committee. It is now going to Board of Trustees. There will be a formal announcement soon because the Board of Trustees meets at the end of the month.

Clark adjourned the meeting for dinner at 5:14 p.m.

SATURDAY, APRIL 6, 2013

Call to Order

Clark Gaughan reconvened the meeting by welcoming the committee back at 8:10 a.m. He noted that today's meeting will be short because of the ceremony today for Dr. Douthat. He also went over the schedule for today:

- All activities will be held in the Recreation Center.
- The Dining Hall will be closed today so instead there will be a continental breakfast at 10:00 a.m. before the activities begin.
- The state senator will make an official proclamation at 11:30 a.m. today. It will take about a half hour. Afterwards there will be a change to mingle and eat at 12:00 noon.
- A Hall Crawl with the students will happen in the Recreation Center.
- Photos throughout the past 24 years have been turned into a slide show of highlights that will be played in the background while "The Other Guys," an a cappella group will be singing.

A question was raised as to when the award recipients would be notified. Christine Zubris stated that it typically takes approximately three to four weeks. An announcement will go out in the online magazine afterwards. Bill suggests that when we know that the recipients have been notified to please let the rest of the board know. Amy Dowling stated that she will do this.

Clark again had the meeting break for a second session of committees meetings at 8:20 a.m.

Committee Reports – Follow-Up

The entire Board reconvened at 9:30 a.m. for committee report updates.

Membership Committee

Christine Zubris stated that the committee will come up with the wording for the request to change the Constitution and Bylaws. Voting will be done electronically in about a month. Bill Gallagher asked what precipitated the need for this change. Christine answered that since the Board selects the recipients, none of the members should be eligible to receive the award. This time several members were up for awards and it was noted that there was not anywhere in writing stating that they were ineligible because of their board duties. This is the way to address this issue.

Christine again stated the award recipients and new members from the previous day. In addition, an alternate, Jessica Fasolt '04, has been chosen for the alternate.

The committee looked at membership distribution and found the following:

By State:

Pennsylvania: 21

New Jersey: 7

New York: 1

Delaware: 1

Maryland: 1

Virginia: 1

Gender:

Female: 14

Male: 18

Class Decade:

1950s: 1

1960s: 1

1970s: 8

1980s: 3

1990s: 4

2000s: 11

2010s: 1

The committee presented the Slate of Nominations for next Vice President, Secretary, and Treasurer:

- Secretary – Bill Hessert
- Treasurer – Andrea Mitcheltree
- Vice President – Brian Belz

The committee moves to accept their report. Unanimously approved.

Communications Committee

Kurt Weirich stated that the committee was suggesting items to write for the upcoming Lycoming magazine:

- Article about the Pennsylvania Farm Show
- Article about changing the name of the award to the James E. Douthat Outstanding Achievement Award
- Article about small group reconnections through alumni events
- Article on the alumni award recipients and tying it back to Lycoming.

They will discuss suggestions other article for future issues.

The committee created a template for Amy Dowling on how the AAEB can reach out to alumni for interest and information that can be used for human resource story. It includes six questions:

1. Why did you select Lycoming?
2. What was your favorite memory?
3. Are you in the career you went to Lycoming for?
4. If you sat with current student, what would you tell them?
5. What would you do if you went back to Lycoming today?
6. How do you stay connected to college and alumni?

A question was asked how we can turn this into a survey tool. It was suggested that the committee needs to discuss with alumni and development offices.

Regional Events Committee

Joe noted that all the events were covered yesterday.

The committee discussed ensuring that a sign-in sheet be available at all events. Amy Dowling stated that we do that for all events and kept track in database. The committee created a very short survey of five questions that can be available at all events to get alumni feedback and suggestions for future events.

Joe announced that Mary-Louise Paucke Lovell is now co-chair.

Fundraising Committee

Wendy Myers announced that a second volleyball team has now signed up for alumni weekend. Brian Belz asked if he can donate grill and condiment pack to tailgate basket. Wendy said yes, and if anyone else wants to donate it would be appreciated.

Wendy noted that unfortunately we were not able to take advantage of matching grant before for our scholarship. We need to add additional \$4,000 a year from our Board to make \$50,000 for match. Not sure if we can do this but will look into it. Since the Board of Trustees has stepped up to the plate to meet this challenge, the AAEB should step up, too, don't know if it can happen. The committee is looking for ideas. There are several questions that the committee doesn't have any answer to at this time: What counts toward annual funds? What is matching? Since we missed deadline last time we will try not to miss it this time. Just don't have all the answers this time.

Close to \$2,000 is giving out each year. The committee is looking at manipulating money in order to meet the matching challenge. \$1,295.51 was transferred in Fall 2012. This year we are looking at about \$3,000. It has been less since we lost the credit card and varies from year to year.

Adjourn

Clark Gaughan noted that every year we have people leaving the Board. Ann Wood has served for the past eight years and has made 15 out of 16 meetings. Ann was given flowers for her last meeting. She said that it had been interesting to meet people coming and going from the Board over the years. She noted that we are the networkers for Lycoming and encouraged all of us to not only attend one or two events each year, such as golf, football, and alumni weekend, but also get friends to go.

Clark also noted that this is also Kurt Weirich's last meeting after being on the Board for the past four years.

Bill Gallagher asked if based on today's turnout, could we get a sense from group this year on when it is best to have spring meeting next year. Discussion ensued on whether it should be on alumni weekend. The pros suggested were that members only have to travel once during the spring, it is a chance for other alumni to attend our meeting, and it supports Alumni Weekend. The cons suggested were that we would need more time when doing alumni weekend, we cannot interact with students, and Alumni Weekends run into high school graduations, weddings, and Mother's Day, etc. Bill suggests that whatever we do, we need to have a schedule to make sure that we know a year or more in advance and we should look at what is best for Board, not individuals. April Orwig said that having dates scheduled a year in advance helps her and ensures that she will be there. A question was raised on how meetings do we really need? It was suggested that we need to be planful. Brian Belz suggested that we also have to keep mind the College's schedule such as when are the Trustees' meetings, etc. Amy noted that Alumni Weekend in 2014 is May 16-18. It was suggested that an ad hoc group look at planning meetings. Ann suggests that we also look at other ways to conducted meetings (electronic) even though there is a good component to meeting face-to-face. Joe Bunce suggested that this topic be tabled until the fall meeting since we are missing 11 people today. John Casciano suggested that the Board does outreach to locations other than Pennsylvania such as New York. Wendy Myers agrees to table this discussion to the fall meeting. Amy noted that the Board of Trustees does not choose the time of year for their meetings and that no other group has this discussion on date. If you commit to being on the committee, you commit to attending on the dates of the committee.

John Casciano motioned that we take a vote electronically next week to set all alumni board meetings to match Homecoming and Alumni Weekends. Jordan Hollander seconded. Bill Gallagher amended the motion as only the spring meeting is in question. Bill also stated a point of order that according to the Bylaws the spring meeting dates are set at fall meeting. The Bylaws need to be followed as written. John Casciano withdrew the motion.

Kurt Weirich motioned that a change to the Bylaws be written and put forth electronically with a 20-day notice prior for vote to the Board to change spring meetings to coincide with Alumni Weekend. Ann

Wood seconded. Motion was approved unanimously.

Clark Gaughan noted that the College's schedule is number one and we need to fit into that schedule. If you make a commitment then you make time for these dates.

Andrew Bucke suggested that Board look at Bylaws to see what else needs to be updated due to the electronic age.

Clark Gaughan adjourned meeting at 10:38 a.m.

Respectfully Submitted,

Kimberly L. Bolig

Kimberly L. Bolig
AAEB Member